



## Landscaping Committee

### Doverbrook Association

### Tasks

As the working group begins work on the subsequent tasks, there should be general agreement on the major benefits of the Landscaping Plan that provide a general indication of what the plan should address.

This will provide context for work to be developed in the subsequent tasks and will help focus and direct the nature of the work being conducted. It is recognized that subsequent work in Tasks 4-7 may result in revisions, identification of other key benefits, or a determination that some of the benefits identified in the preliminary stage do not contribute as substantially as originally expected.

#### **Task: Inventory of Existing Conditions.**

In order to identify and define examples of healthy and unhealthy urban forest, it will be necessary to provide documentation of a variety of existing conditions. These examples will help identify strengths and deficiencies of the existing plans, regulations, programs, and/or enforcement. With the working group helping document existing conditions, staff will prepare a memo that compiles the documentation.

#### **Task: Review of Existing Attitudes, Perceptions, and Concerns, Threats, Opportunities and Constraints.**

This plan must address three major items: the technical aspect, the practical aspect, and the value-based aspect. It is intended to identify the range, strength and extent of different values in the community relating to the issues in the plan. This task will not involve a statistically-based survey specific to the plan, but will draw from other sources. Information contained in an annual community survey will provide some indication of issues that are directly or indirectly related to the issues in this plan. In addition, the participation of the members on the working group and people they are in contact with will provide a range of viewpoints.

The working group will also help identify potential threats or obstacles to maintaining or achieving a healthy urban forest, as well as key opportunities.

The review will include at least the following items, and other items identified by the group:

Values:

- a. Community Survey Results
- b. Stakeholder and Working Group feedback.

Concerns, Threats, Opportunities, Constraints:

- a. Results of survey compared to urban community benefits
- b. Supply/Demand issues, such as adequacy of local inventory and availability of stock required to meet size, number, and species requirements for new development
- c. Adequate technical training for urban forestry health among those who grade and prepare sites, install, prune, and maintain trees, both for a living and do-it

yourselfers

- d. Educational efforts related to the benefits of urban forestry
- e. Adequacy of existing regulations in relation to new development
- f. Limitations on desired outcomes resulting from existing regulations
- g. Potentially conflicting regulations for different purposes such as tree preservation.

**Task: Develop Goals, Policies, and Objectives.**

This task will identify goals for achieving a healthy urban forest and begin to identify the most effective ways to accomplish those goals, through a combination of implementation methods, including private sector, public sector, regulatory, voluntary, incentive-based, educational, and other methods. To the extent possible, based on the previous tasks, this will identify measurable targets for putting these implementation methods and place and determining what they will need to accomplish.

**Task: Develop Alternatives.**

Once the goals, policies, and objectives are identified, the committee will identify a range of measures that can be undertaken to modify existing plans, policies, regulations, and programs; or establish new ones to accomplish the goals, policies, and objectives. The committee will identify advantages and disadvantages with various approaches.

At this stage, Staff will schedule and conduct Public Open House #1 to present the alternatives to the public. There will be an opportunity for the public to comment on the alternatives and make recommendations regarding other alternatives.

**Task: Evaluate Alternatives and Select Preferred Alternatives.**

Based on the range of alternatives developed in the previous task and the community feedback from the Open House, the group will discuss the most effective alternatives, and narrow them down to the most effective ways to accomplish the goals.

At this stage, staff will schedule and conduct Public Open House #2 to present the preferred alternatives to the public. There will be an opportunity for the public to comment on the preferred alternatives.

**Task: Refine Preferred Alternatives.**

It is expected the selection of preferred alternatives will still be at a more general level that will need refinement. Based on the previous work and feedback from Open House #2, this task will refine the alternatives to adoptable products. It is expected that 2-3 meetings with review/comment opportunities will be needed to arrive at final alternatives. The final alternatives may include items that can be implemented immediately, items that will require budgeting or action over an extended period of time, and potentially recommendations on additional work and "next steps" needed for work that was determined to be beyond the scope of this plan.

When the group determines the documents have been refined and are ready for adoption, they will provide a letter endorsing the work.

**Task: Plan Adoption and Amendments to Plans, Ordinances, and Programs.**

Staff will submit the plan for adoption.

**Task: Documentation, Ongoing Review and Monitoring.**

It may be desirable to document conditions over time so future groups can review the effects over time. Since the Landscaping Committee is a standing committee, it is desirable to have that group responsible for initial documentation, and subsequent review and monitoring.

**Task: 1-Year Review.**

After 1 year, the adopted elements will be reviewed to determine what is and isn't working well and may need to be adjusted to be more effective.

Preliminary Identification of Issues  
Inventory of Existing Conditions  
Review of Existing Plans, Policies, Regulations, and Programs  
Review of Existing Attitudes and Perceptions & Concerns, Threats, Opportunities and constraints  
Review of Plans from Other Communities, Best Practices, and  
Available Statistical Information  
Refinement of Issues  
Goals, Policies, and Objectives  
Alternatives  
Evaluation of Alternatives and Selection of Preferred Alternatives  
Refinement of Preferred Alternatives  
Final Plan and Amendments to Plans, Ordinances, and Programs